

# Boy Scouts of America



## Troop 127

Troop 127 has established the following Scouting Rules and Operating Procedures for Boy Scout Troop 127.

It is the desire of Troop 127 for all participants to have a full understanding of these policies and procedures.

Before a Scout can register or re-register with Troop 127, his parent(s) or guardian(s) are required to:

- Read and discuss these policies and procedures with the Scout.
- Sign this sheet committing to abide by the Scouting Rules and Operating Procedures.
- Complete and sign the Medical Release/Waiver Form.
- Return both forms to the Scoutmaster.

I have read and/or discussed the Scouting Rules and Operating Procedures of Troop 127 with my parent(s) or guardian(s) and do hereby agree to abide by them as well as the Scout Oath, Scout Law, the Outdoor Code, Guide to Safe Scouting and National BSA policies.

Scout: \_\_\_\_\_

Date: \_\_\_\_\_

I have read and discussed the Scouting Rules and Operating Procedures of Troop 127 with my son and have witnessed his signature above.

Parent/Guardian: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by:  
The Patrol Leaders' Council (PLC) of Troop 127  
The Troop Committee of Troop 127  
The Scoutmaster of Troop 127

# Boy Scouts of America



## Troop 127 Scouting Rules

### 1. MEDICATION

Scouts will not take any drug (prescription or non-prescription) without the permission of his parent(s) or guardian(s). **ADULT LEADERSHIP SHOULD BE ADVISED OF ALL MEDICATION TO BE ADMINISTERED DURING A SCOUTING ACTIVITY.**

**\*\* See Medical Release Authorization Form \*\***

### 2. ILLEGAL SUBSTANCES

Illegal drugs, smoking, or alcoholic beverages will not be permitted where Scouts are present. Scouts will not use tobacco in any form. If a violation occurs, the Parent(s)/Guardian(s) will be notified and the Scout will be removed from the activity and sent home (parent will be called to pick the Scout up). The Scout will then be subject to disciplinary action as set forth in item 15 of document.

### 3. BULLYING

Verbal or physical bullying of any Scout will not be tolerated. Fighting and hazing are not

permitted; this is not considered Boy Scout-like conduct.

### 4. FOLLOWING LEADERSHIP

Each Scout will respect Leadership Figures at all times. Any Scout that refuses to cooperate with either boy or adult leaders at any Troop function may be sent home (parent will be called to pick the Scout up). Scouts shall follow boy leadership unless deemed dangerous or inappropriate by adult leadership. Boy Scouts will not be disrespectful. Scouts who refuse to conduct themselves in accordance with the Scout Oath and Scout Law will be subject to disciplinary action.

### 5. DESTRUCTION OF PROPERTY

Intentional destruction of Troop, Patrol, or personal property will not be tolerated. At the Scoutmaster's discretion, repairs or replacement will be at the Scout's or Parents(s)/Guardian(s) own expense. All Troop equipment will be maintained properly including all tents, lanterns, utensils, dishes, pots and pans.

### 6. FIRES

No fires of any kind are permitted without approval of adult leadership. Fires will not be left unattended at any time. Playing with matches or lighters is dangerous and will not be tolerated. Fire of any sort (including burning candles) is not allowed inside or near a tent for any reason.

Fuel for lanterns and stoves will be provided by the Troop. The Scoutmaster or Assistant Scoutmasters will supervise the use of any fuel.

### 7. PROHIBITED ITEMS

Scout possession of firearms, ammunition, fireworks, pellet/BB guns, sling shots, electronic games, switchblades, sheath knives, spray cans of any type, radios, tape players, CD players, MP3 players, televisions or flammable liquids is **PROHIBITED AT ANY SCOUT FUNCTION.** (Exception: With approval of the SPL and Scoutmaster, electronic listening devices may be permitted during transport to/from campsites that are more than 2 hours away from the sponsoring organization. These devices must remain secured in transport vehicles during all campouts. Troop 127 is not responsible for loss or theft of these devices.)

### 8. RAIDING AND THEFT

Raiding of campsites of Troop 127 or other Troops or Patrols is not permitted. Stealing or theft in any form will not be permitted or tolerated and is punishable under local, state and federal law.

### 9. LEAVING THE CAMP AREA

The buddy system must be applied at all times on BSA campouts. The Patrol Leader, SPL and adult leadership should be notified of departure of the campsite, and return times should support meal planning and activities. Swimming and or boating activities outside of the troop planned activities and/or not part of a camp program are strictly prohibited.

Scouts who are not in their own patrol site by the designated curfew, may be disciplined and/or sent home.

Individual departures must be cleared by the Scoutmaster or an Adult Leader in his/her absence. In the event a Scout must leave the campout, Scouts and parents must be sensitive to the Troop Activities planned for that day. Duty Rosters should be reviewed carefully to see what responsibilities that Scout has for the day. The SPL and adult leadership should be notified of departure, and return times should support meal planning and activities.

#### 10. INAPPROPRIATE LANGUAGE

A Scout is clean in thought, word, and deed. Vulgarity or Profanity is not acceptable and **WILL NOT BE TOLERATED.**

Scouts should be sensitive to this requirement when using approved electronic devices (such as when the Scoutmaster and SPL approve the use of MP3 players and DVD players on long distance trips.)

#### 11. IMMORAL CONDUCT

Immoral conduct or deviant behavior will not be tolerated. Pornographic materials will not be allowed at any Scouting activity.

#### 12. ROCK/STICK THROWING

There will be **NO** throwing of rocks, sticks or dangerous objects that may cause harm or personal injury to another individual, troop equipment, or personal property.

#### 13. GAMBLING

Gambling or selling goods or food for personal gain is not permitted.

#### 14. DISHONESTY

Cheating or lying is not permitted.

#### 15. DISCIPLINE

All necessary disciplinary action taken at Troop activities will be taken immediately by the Scoutmaster or, in his/her absence, by the designated Assistant Scoutmaster or Adult Leader. Disciplinary actions taken will be discussed or shared with the Troop Committee or a representative. Further disciplinary consequences may be reviewed by the PLC and the Troop Committee, as the Scoutmaster deems necessary. The three levels of disciplinary review are as follows:

- The PLC and one or more members of the Troop Committee
- The Troop Committee with the Senior Patrol Leader (SPL) present
- The Troop Committee only

If a Scout must be sent home from an activity, an Adult Leader will call the Scout's parent(s)/guardian(s) to pick him up. Before the Scout may attend another Scout function, the situation will be reviewed as outlined above for further disciplinary action. Then, the Scout and his parent(s)/guardian(s) must meet with the Troop Committee, the PLC, and the Scoutmaster before the Scout's next permitted activity. Depending upon the offense and the circumstances, the Troop Committee, with the Scoutmaster's concurrence, can recommend the termination of the Scout's association with this Troop and the Boy Scouts of America.

#### 16. PARENTAL NOTIFICATION

Parent(s) or Guardian(s) will be kept informed of serious or chronic violations of the Scout Oath, the Scout Law, or these Rules and Operating Procedures.

Approved by:  
The Patrol Leaders' Council (PLC) of Troop 127  
The Troop Committee of Troop 127  
The Scoutmaster of Troop 127

# Boy Scouts of America



## Troop 127 Operating Procedures

### 1. TROOP ORGANIZATION

In accordance with Boy Scouts of America rules, Troop 127 adult leadership will consist of the Sponsoring Organization (St. Joseph's Community Catholic Church), the Troop Committee, the Scoutmaster and Assistant Scoutmasters. The Scout leadership shall consist of the Patrol Leaders' Council (PLC), the Senior Patrol Leader (SPL), his Assistant Senior Patrol Leaders (ASPL), a Patrol Leader (PL) and Assistant Patrol Leader (APL) for each Scout Patrol.

### 2. MEMBERSHIP

A boy will be considered eligible for Troop activities when the following conditions are met:

- The Boy Scouts of America membership requirements are achieved.
- A completed Boy Scout Application form is signed by parent(s) or guardian(s) and fees are paid. The check should be made payable to the Boy Scouts of America Troop 127.
- The front sheet of the Troop 127 Scouting Rules and Operating Procedures form is signed by the Scout and his parent(s)/guardian(s) and returned to the Scoutmaster.
- The Medical Release/Waiver form is returned to the Scoutmaster.

### 3. PARENTAL RESPONSIBILITIES

The Scout Troop is administered by adult volunteers: Scoutmaster, Assistant Scoutmasters, and Troop Committee members. All parents are invited to join the Troop Committee. All parents are requested to attend Courts of Honor, assist in Troop events, officially register with the troop, obtain BSA and Catholic Church youth protection certification and provide vehicle insurance information so that they may occasionally provide transportation for activities. Parents should urge Scouts to advance in rank and attend Scouting activities.

### 4. TROOP MEETINGS

Troop meetings are held Monday evenings from 7:00 PM to 8:30 PM at the St. Joseph's Community Catholic Church. When necessary, patrol meetings may be held by individual patrols at times and locations selected by the Patrol Leader. These meetings must be pre-approved by the PLC.

### 5. TROOP COMMITTEE MEETINGS

Troop Committee Meetings are scheduled for the first Monday of each month at St Joseph's. The Troop Committee Chairman may call a special committee meeting if necessary, which should be announced at least one week in advance. All interested parent(s) or guardian(s) are encouraged to attend these meetings and become active members.

### 6. PATROL LEADERS' COUNCIL (PLC) MEETINGS

PLC meetings are held on the Monday following a campout to plan the next month's program. Members of the PLC include: Senior Patrol Leader (SPL), Assistant Sr. Patrol Leaders (ASPL), Patrol Leaders (PL), Assistant Patrol Leaders (APL), and Scribe. The Scoutmaster and the Assistant Scoutmasters will be in attendance.

### 7. COURTS OF HONOR

All Scouts and parents are urged to attend Courts of Honor. Participation and assistance is usually needed and

is most welcome. This is an event where the Boy Scouts receive their advancement recognition.

### 8. ATTENDANCE

It is important that all Scouts make a concentrated effort to attend meetings and activities. Repeated unexcused absences by a Scout who holds an elected office is justification for an election to re-fill that office. To participate with the Troop on a campout or activity, the Scout must make every effort possible to attend the meeting immediately prior to the planned campout or activity. Non-attendance means NO CAMPING (unless an excused absence is granted by adult leadership and/or the PL is contacted).

### 9. FEES

Scout BSA membership fees are paid in December (during Troop re-charter). Any Scout that does not pay at the re-charter time may not be registered with the Troop until these fees are paid. A Scout may not be permitted on Troop activities unless these fees are paid. Fees of new Scouts will be prorated based upon the time of joining. Fees of re-registering Scouts will not be pro-rated.

### 10. DUES

Scout dues are payable quarterly (using the school calendar year quarter system (August – October, November – January, February – April, and May – July). A Scout may not be permitted to participate in Troop activities if dues remain unpaid for more than 2 quarters. Scouts with dues remaining unpaid for more than 3 quarters may not be permitted to participate in Boards of Review / rank advancements.

### 11. ASSIGNMENT OF SCOUTS TO PATROLS

The troop has adopted the philosophy of keeping Scouts together in patrols based on age and experience as long as possible. New Scouts crossing over from Webelos will be put in new-Scout patrol(s) together, under the guidance of a Troop Guide and/or an Assistant Scoutmaster. New

Scouts will be placed into a patrol based on Scout preference and leadership's judgment.

## 12. SAFETY

The Scoutmaster may restrict Scouts from certain events if any safety factor is in question. For example:

- The Swimming and/or Lifesaving Merit Badge(s) may be required for a canoe trip.
- The use of wood tools will be restricted to those Scouts who have earned and possess their 'Tote-N-Chip' Card.
- Rank and age requirements will be placed on high adventure trips such as extended backpacking, rock climbing, and canoe trips.

## 13. UNIFORM AND BOOKS

All Scouts are expected to be in proper uniform at all Troop functions. There are two classes of uniforms:

Official Uniform is defined as:

- The official khaki BSA Scout shirt (Field Uniform shirt) with appropriate and current patches properly displayed.
- Official BSA pants/shorts are preferred. Scout socks are strongly encouraged when wearing the Scout pants/shorts.
- Leather belt or official BSA belt.
- Suitable khaki or denim pants/shorts are acceptable. Athletic shorts are not permitted.
- Closed toe shoes (Crocs and Reef type shoes are permitted unless otherwise communicated or prohibited based on activity safety requirements.)
- Ink pen or pencil
- Troop baseball cap is optional.
- Neckerchief is optional, unless designated otherwise. Scouts are encouraged to wear troop neckerchiefs at Courts of Honor, Boards of Review and other events specifically designated by the Scoutmaster.

Activity Uniform is defined as:

- An official Troop T-shirt
- Denim or khaki pants/shorts

- Closed toe shoes (Crocs and Reef type shoes are permitted unless otherwise communicated or prohibited based on activity safety requirements.)
- Troop baseball cap is optional.

*Open toed shoes are prohibited at all times.*

No one is exempt from the above uniform requirements including adult leaders. Scouts are to wear appropriate uniforms at all Scout functions. The Official uniform will be worn to all Troop meetings, while traveling to and from any Scout outing, and to all Courts of Honor, unless specified otherwise. The Activity uniform will be worn on informal Troop functions as designated by the Scoutmaster. (*Exception:* The Activity uniform may be worn to Troop Meetings in the summer months (June through August),

Each Scout should bring a copy of the Boy Scout Handbook, a Merit Badge notebook, and a pen at all Troop meetings. The Boy Scout Handbook must be brought by all Scout, Tenderfoot, Second Class and First Class Scouts on all campouts.

## 14. CAMPING EQUIPMENT

For camping, each Scout must have:

- Something to sleep in (sleeping bag or blankets, sleeping pad, pillow)
- A raincoat or poncho
- Eating utensils (fork and spoon), bowl/plate, and cup
- A personal First-Aid kit
- A flashlight
- At least 1-2 one-liter canteens or a hydration backpack

The Troop will furnish water containers, cooking gear, lanterns, tables and tents. Use of personal equipment to supplement Troop supplies is discouraged unless approved by the Scoutmaster. Proper equipment maintenance is the responsibility of the individual(s)/Patrol to whom it was issued. Equipment lost and/or damaged due to negligence must be repaired or replaced by the Patrol or individual(s) to whom the equipment was issued.

## 15. CAMPOUT / ACTIVITY POLICIES

Patrol menus and campout duty rosters will be established at least one week, but preferably two weeks, prior to the campout. Patrols must not purchase food until the campout menu has been approved by the Scoutmaster and/or the assigned Adult Leader.

All Scouts are expected to pay activity fees to cover the cost of the food and incidentals. If a Scout RSVP's for a campout, he is obligated to pay the activity fee even if he does not actually go camping. Exception: Payment may be waived if the Scout notifies both the Scoutmaster and the Grubmaster that he is not attending the campout before the Grubmaster has purchased food.

A religious service may be planned for each Sunday morning that the Troop is encamped. This service will be non-denominational in nature and will emphasize a Scout's duty to God. The Troop Chaplain and Chaplain's Aide shall make an effort to coordinate the activities for this service, prior to the campout.

A Troop campout or field trip will be planned for each month of the year. The Scoutmaster, Assistant Scoutmasters or the Troop Committee must approve patrol activities. The Troop will plan to attend a summer camp or other week-long event each summer.

All campouts and other activities will begin and end at a designated location (typically Vanguard Storage facility). All Scouts are required to wear seat belts to and from all campouts and activities.

All Scouts must conform to the rules of the driver while in transport. Improper behavior during transport will be treated the same as if it occurred during the campout or activity. Occasionally, a gasoline allowance may be required for travel to distant camp sites. The Troop Committee will determine when this is necessary.

## 16. MERIT BADGES

All advancement requirements shall be signed by authorized members of Troop 127 or registered Tejas

District Merit Badge Counselors. A Parent, guardian or sibling shall not approve a Scout's merit badge(s) without the consent of the Scoutmaster.

- The Scout will obtain a Merit Badge Application (Form 4124-Blue Card) from the Scoutmaster.
- The Scoutmaster will sign this form to indicate the Scout is approved to work on the badge.
- The Scoutmaster will give the Scout contact information for an authorized Merit Badge Counselor.
- Merit Badge requirements must be signed by a BSA recognized/registered Merit Badge Counselor.
- Merit Badges worked as a Unit may not follow the aforementioned requirements. Blue cards for group Merit Badges are not issued until the Scout has completed the Merit Badge worksheet and/or badge requirements and has obtained written approval or acknowledgement of completion from the Merit Badge counselor.

## 17. ADVANCEMENT

Individuals in the Scoutmaster Corps are designated by the Scoutmaster to approve rank advancement requirements. Parents are strongly discouraged from approving their own child's advancements.

A Scoutmaster's conference is required prior to any and all rank advancements. The Scout is responsible for scheduling the meeting and should plan ahead to provide the Scoutmaster adequate time to prepare for the meeting. At a minimum, one week's notice is preferred.

A Board of Review is required for all advancements above the rank of Scout. One rank advancement per BOR is permitted. The BOR will consist of at least three (3) members of the Troop Committee. Scouts should plan ahead so that their Scoutmaster's Conference and their Board of Review do not occur on the same day.

Eagle Boards of Review are administered by the District Committee Chairman and not by the Troop; however two (2) Troop Committee members are normally requested to be present.

Parents/guardians and/or siblings of the Scout should not participate in the Scout's Board of Review. The Board of Review has the authority to withhold the rank advancement until the Scout has convinced the Board of his understanding and capabilities for the rank for which he is being reviewed. This decision should be based on the guidelines specified by BSA literature and direction.

## 18. SERVICE

Service projects for rank advancement must be separate and apart from the Scout's normal activities at school, church and in the community and must be pre-approved by a member of the Scoutmaster Corps. Individual service projects must be recorded on the Troop's Service Project form, which is available on the troop website. The form must be completed and signed by the Scout and the director/event coordinator of the service activity to obtain credit toward rank advancement. Service hours obtained outside of troop activities will be recognized at a maximum of 50 percent of the rank requirement.

## 19. POSITIONS OF RESPONSIBILITY

***Scouts running for any leadership position must be approved by the Scoutmaster.***

Scouts desiring to run for ASPL must be 13 prior to taking the office of SPL and must participate in a minimum of 50% of the campouts and 70% of Troop meetings in the six months prior to elections. Scouts desiring to run for ASPL must not have any disciplinary actions in the 6 months prior to running for office. Scouts desiring to run for ASPL shall submit an e-mail or written intent to run for this position to the SPL and Scoutmaster. This notification shall be submitted preferably 2-3 weeks but no less than 1 week prior to the troop elections. Scouts must serve as ASPL for 6 months before assuming SPL responsibilities.

SPL and ASPL participation must remain at or above the aforementioned participation levels during their tenure. The SPL and ASPL are expected to attend PLC meetings. Scouts who do not maintain these participation levels may be removed from office.

The SPL and ASPL must attend Junior Leadership Training (Twin Arrows) Before taking office as SPL. JLT fees for the SPL and ASPL will be reimbursed by the troop once the Scout serves as SPL. Scouts desiring to be ASPL should plan ahead to attend the JLT training, which is generally offered during Christmas break, Spring Break and during the summer. If a Scout attends JLT and becomes SPL at a later date, the JLT fees will be reimbursed by the Troop once the term of SPL has been served.

First Class, Star, and Life Scouts, in accordance with the Boy Scout Handbook, must serve actively for 4 to 6 months, depending on rank, in one or more of the following positions: patrol leader, assistant senior patrol leader, senior patrol leader, troop guide, Order of the Arrow troop representative, den chief, scribe, librarian, historian, quartermaster, bugler, chaplain aid, or instructor.

Serving actively is defined as consistently complying with the requirements outlined in the Boy Scout Handbook while performing the duties required for the leadership position. Expectations for fulfilling leader responsibilities are documented and provided to the Scout during Junior Leadership Training. Participation in troop meetings, PLC meetings, campouts and other activities is required to serve actively. If adult leadership determines that a Scout has not fulfilled the responsibilities associated with that position, credit for the time in that position may be forfeited.

Approved by:

The Patrol Leaders' Council (PLC) of Troop 127  
The Troop Committee of Troop 127  
The Scoutmaster of Troop 127